United Way Agency Strategic Transition Series
Session 2: Assessing Current State /Financial Health
Thursday, June 14, 2018
9:00 am to 12:00 noon

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Overview:

The purpose of today's workshop is to provide insight on how to assess an agency's financial stability, key indicators that reveal warning signs of instability and best-practice recommendations to facilitate assessment and minimize financial risk. This workshop aims to:

- Gain insight on factors and tools to consider in assessing an agency's financial stability
- Advance learning about critical indicators of potential instability
- Increase understanding about agency leaders' fiduciary responsibilities & best practices to utilize
- Provide an opportunity to apply key concepts to assess agency financial performance and stability

Workshop Agenda

Time	Activity
9:00 am	Welcome and Brief Series & Session 1 Overview; Julie Simon – Director of Agency Capacity Building Initiatives, United Way ■ Commences meeting; states intent of Series; shares Session 1 highlights ■ Reminds that workshop being recorded for non-attending agencies to view later ■ Describes today's session objectives, agenda, rules and roles ■ Introduces presenters
9:10 am	Presentation on Financial Sustainability – Judy Murphy and Amy Altholz, RubinBrown ■ Participants can take notes on hard copy PP presentation included in packets ■ Questions welcome during presentation; if participants are uncomfortable asking questions during recording, they can submit questions in writing to retain anonymity or ask during break or after workshop ends
11:00 am	**Break – All**
11:10 am	Review financial statements and assess agency financial stability; All ■ In small groups, participants contemplate the following: ○ What (if any) financial benchmarks is your agency currently utilizing? ○ Based on today's presentation, which benchmarks will help improve your agency's financial stability assessment process? ○ Utilizing agency's financial statements and proposed benchmarks, what is your assessment of agency financial stability?
11:30 am	Discuss highlights of experience; All ■ Small groups report out insights gained from assessment experience ■ Participants share their greatest take-aways for improving assessment process
11:45 am	Wrap-Up; Julie Simon ■ Reminder to complete and submit workshop survey before leaving ■ Briefly connects this Session's concepts to next – 3: Fund Development (7/12)
12:00 noon	**Adjourn**